

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on December 13, 2023, at 5:18 p.m. by Commissioner Nathan Young, Chair.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of November 29, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. 354 Queen Street Returned Check: Commissioner Bill Murphy reported the property in question was the house which the original owner had lived in. That structure was torn down and a brand new double wide mobile home. The house had a large water bill attached to it and Pennichuck tried to collect that water bill from the new mobile homeowner at the residence. Further, Commissioner Bill Murphy explained he consulted with the Precinct attorney and there is nothing legally which can be done to collect the bill from the current owner. A brief discussion took place regarding an automatic lien on the property per RSA 38:22 and that the property was the house which was torn down. Additionally, a discussion was held regarding the importance of shut offs. Additionally, Commissioner Bill Murphy reported the closing company for the new mobile homeowner sent a check for the water owed on the property but immediately put a stop on the check when the error was detected.
2. 48 Queen Street Billing: Commissioner Bill Murphy reported 48 Queen Street does not have water but is within the Precinct boundaries. The previous owner was being billed the quarterly fire protection fee but never paid anything towards the water bill. The previous owner then sells the house and a year, and a half later there is a large bill. Pennichuck never knew the property was sold so they keep

sending the bills to the previous owner and the current owner has never received a bill. A discussion took place regarding sending the new owner a letter of explanation of the fire protection fee and forgiving any bill which has accumulated prior. Further discussion took place regarding nonpayment of fire protection fees and the ability to lien the property if the fees go unpaid. Commissioner Bill Murphy will write the new owner the letter.

3. Queen Street Tank Electrical: Commissioner Bill Murphy reported Gelinas has trenched to the pole and the electrician should be there Friday to disconnect the power and do some prep work. It was noted the electrician has a key for entry. Commissioner Nathan Young reported the one change to the electrical job which needs to be done is the electrician needs to swap out the panel due to corrosion and he has given approval to replace the entire panel. A discussion took place regarding the causation of the deterioration of electrical at the tank.
4. PRV Electrical: Commissioner Bill Murphy reported the only thing which needs to be done is to pull the meter socket, disconnect off the pipe, and cut the pipe down and put a new one on top. His plan is to go into the vault and pull the wire back. Commissioner Bill Murphy further reported he has a chunk of pipe which will fit inside the conduit with a slot in it therefore there would be no reason to enter the vault. A brief discussion took place regarding the disconnect. Commissioner Nathan Young also noted he believes next week or the week after EII is going to dedicate a day to fix the venturi readings, so they match to get the yearly testing done in January for the venturi at the corrosion building.
5. Chlorine Strainer at Corrosion Building: Commissioner Bill Murphy reported he told Tori of Pennichuck that the Precinct is good with Pennichuck's plan. A brief discussion took place regarding the flushing out and that the strainer could be beneficial.
6. 2024 Budget Timeline: Commissioner Nathan Young noted all the important dates are on the calendar hanging in the Precinct office. Commissioner Bill Murphy noted is the Precinct goes with the Town Annual Meeting in March, the Precinct Annual Meeting will be March 11th, Monday, everything is walked backwards from that date. The 8th of February is the last day to post the notice for the Precinct Budget Hearing. Which would make the Precinct Budget hearing on Thursday the 15th. February 25th is the last day to post the warrant and the budget.
7. Water Quality Complaint/Shower Curtain Turns Orange: Commissioner Bill Murphy reported the issue came from a customer behind Allan's Restaurant who reported it to Mrs. Murphy. Commissioner Nathan Young noted the only solution would be for the customer to place a carbon filter in their house and even then, it

can still have some iron get through which, especially if the residence is on the end of the water line. The iron is not harmful, is not a violation, and is just a water quality issue which hopefully may be resolved with a new well.

8. Grant Reimbursement: Commissioner Nathan Young reported him, and Cheryl Mitchell went over paperwork and later he ran into Chris Berg who is about to put together another grant reimbursement disbursement. The previous grant reimbursement disbursement was forwarded to Matt Darling at DES with the new one, but it was never signed by the Precinct's Chair. Additionally, it was noted only one disbursement can be made per quarter. Therefore, Commissioner Nathan Young contacted Wright-Pierce and both disbursements were combined, signed, and resent to Matt Darling at DES. The Commissioners reviewed the paperwork submitted to them by Commissioner Nathan Young, noting the combined Grant reimbursement disbursement total is \$7,180.10.
9. Sewer 3 & 4 Info (Tie Sheets Etc.): Commissioner Bill Murphy reported he gave the information to Tim Burnier and noted there was a survey done about ten years ago and he has that information. It is moving forward.
10. Corrosion Building Venture/HMI: Commissioner Nathan Young reported EII will be at the corrosion building next week and will make sure the Human Machine Interface (HMI) and the actual physical venturi's match. Additionally, Commissioner Nathan Young noted he has a previous list which he worked out with Chad, and it has all of the issues. He will put the list in the order of importance and see how much can be accomplished while EII is in Town. The venturi's need to be done by January 1st.
11. Asset Management Information: Commissioner Nathan Young reported the memorandum indicates they are looking for information on year of installation, any drawings, tank storage inspection reports, etc. Commissioner Bill Murphy noted the water map has a good overview of where the system goes, the water main size by street and also has the year of installation, and there is also a general history going back to the early 50's detailing when things were installed. A discussion took place regarding other information such as a digital version of the Underwood Report and various private systems.
12. Visa Bill: Commissioner Nathan Young reported he will reach out to the Visa and see if the due date can be changed to earlier each month and after a Precinct meeting, so the Precinct does not have to worry about late fees.
13. Motion for HS: Commissioner Bill Murphy noted Christmas bonus' were made for Elaine Clow, Cheryl Mitchell, and Lauren Hargrave last year. **Commissioner Bill Murphy made a motion to give Elaine Clow, Cheryl Mitchell, and Lauren**

***Hargrave a Christmas bonus equivalent to last year for this year (2023).
Seconded by Commissioner Nathan Young. Passed Unanimously.***

14. Tax Maps: Commissioner Nathan Young requested Commissioner Bill Murphy show him how to access the tax maps he utilizes where he can drag and search around.

Old Business:

1. Block off Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled.

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 5:53 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, December 27, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on December 19, 2023

Minutes approved by: _____ /s/ _____ on 27 December 2023

_____ /s/ _____ on 27 December 2023

_____ /s/ _____ on 27 December 2023