

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of January 8, 2025, at 5:29 p.m. by Commissioner Nathan Young, Chair.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of December 26, 2024. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

### **New Business:**

1. Public Hearing for Strategic Planning Grant \$30,000 Grant with PBWP 50% Match (\$15,000): Commissioner Nathan Young reported the Precinct has been awarded the Strategic Planning Grant for \$30,000 with the Precinct having to match 50% which would be \$15,000. To clarify, the Precinct would have to match 50% of whatever amount utilized up to \$30,000. This grant would allow the Precinct to continue with the Well #4 Project. Having no public present for comments or questions, ***Commissioner Nathan Young made a motion to accept the strategic Planning Grant. Seconded by Commissioner Frank Dineen. Passed Unanimously.*** In accordance with RSA 31:95b, RSA 32:10, and RSA 32:3 regarding Municipal Budget Law the Precinct has accepted the Strategic Planning Grant. Commissioner Nathan Young will email a response of acceptance.
2. Lead Samples: Commissioner Frank Dineen has delivered all bottles for the lead sampling. Commissioner Nathan Young reported he has one additional request in his neighborhood which he will deliver himself. A brief discussion took place regarding potential missing samples, tag sheets, and turned in samples. There are

currently 5 samples which Commissioner Nathan Young will take tomorrow. Currently there have been no results received.

3. Pennichuck Invoices: Commissioner Nathan Young reported the Pennichuck invoices were previously discussed as not being detailed enough. Commissioner Nathan Young would like to find a copy of an old invoice which contained all the information which the Precinct is looking to have, scan it, and send it to Pennichuck in order for them to see the invoice details which the Precinct is requesting and have not received. A discussion took place regarding the need for more detailed invoices from Pennichuck.
4. 8 Acre, New Service: Commissioner Bill Murphy reported a customer located just behind Black Forest Nursery wants to build some kind of accessory dwelling unit and would like to run water to it. The customer is talking about putting in another curb stop off of the current existing tap and running it up to the dwelling while utilizing another meter. There is currently a curb stop to the customer's house he is basically requesting a 2<sup>nd</sup> curb stop for a second dwelling on the same property. Commissioner Bill Murphy further noted that it will require a 3<sup>rd</sup> curb stop in order for there to be a mechanism to turn the water off. A discussion took place regarding the current curb stop, utilizing it for both dwellings, and water shut off options. Commissioner Bill Murphy will contact the customer and have a conversation with him/her.
5. 281 DW Highway Letter: Commissioner Bill Murphy presented a letter to 281 DW Highway letter for the other Commissioners review and sign. A brief discussion took place regarding the content of the letter and water loss. The Commissioners signed the letter to 281 DW Highway letter. A discussion also took place regarding the Boscawen Fire Department service line winter freezing, water line depth, water loss, billing, and future plans.
6. Ice Skating Rink: Commissioner Nathan Young reported the weather warmed and all of the water already utilized for the rink has soaked into the ground. The rink now has to be reflooded. There were questions regarding metering the ice-skating rink water and/or who is monitoring the water use. Commissioner Bill Murphy reported he put a meter on but there was still space in the backflow preventor with water in it which had frozen. The meter was removed, and the water needs to be estimated. The first time the ice-skating rink had to be refilled was done through a hose from the building so the water was metered. Commissioner Bill Murphy will measure the ice-skating rink and estimate the water usage. A brief discussion took place regarding a membrane being placed to retain the water upon warmer weather, the utilization of a berm, the use of a plastic lining, and a particular starting date for filling.

7. Engineering Review for the Ross Express Project: Commissioner Bill Murphy reported as a condition from the Planning Board wanted the Precinct engineer to review the water plans for the Ross Express Project. There was a meeting last night and Commissioner Bill Murphy noted he expressed that an Engineer is actually doing the project, and it is an engineered plan, and that it seems redundant to have another engineer to look at the same project. The Planning Board still wants the Precinct engineer to look at the project. Further, Commissioner Bill Murphy reported he spoke with the Ross Express engineer and explained the Precinct will put him in touch with the Precinct engineer and the plan can be sent directly so the Commissioners do not have to be involved. Commissioner Bill Murphy will send the Ross Express engineer with the contact information for Chris Berg, and contact Chris Berg to let him know he will be receiving the project information from the Ross Express engineer.
8. Ross Express Petition: Commissioner Bill Murphy presented the Commissioners with a petition document which will need to be presented to the Select Board and the City of Concord for review. The petition only needs 10 signatures from water precinct customers. Before posting for signature, the Precinct Attorney will need to review for changes requested.
9. Budget: Commissioner Bill Murphy reported that last month, end of the year, etc. was presented at the last Precinct regular meeting and it appears the Commissioners can make a flat budget. The Commissioner reviewed various budgeting documents. It was noted that the Precinct revenue is down a little bit from what the budget projected. Those numbers can be utilized for the 2025 budget and some of the revenue coming through, such as interest, may change a little bit. It should be an easy budget year. The Commissioners should be able to change a few numbers, but the final figures appear to have the Precinct in good standing so there should not be any reason to raise the projected revenue. The water rates and base rate should be raised a little bit, by 3%, which will be consistent and slow. Other fees should also be adjusted up a bit do to the economy. Further discussion and review will take place, if necessary, at a later date prior to finalization and presentation of the budget for approval at the Annual Meeting.
10. Rural Development Application: Commissioner Nathan Young reported the Rural Development Application is with Jordan at Underwood and he has had numerous conversations with him. It was noted that the account for USDA is linked directly to login.gov, which is a verification website, which is then linked to other government agencies. The Precincts user ID number is non-recoverable and somehow the name on the account has changed. Jordan at Underwood was able to help with this issue and Commissioner Nathan Young has been able to retrieve

the ID number and will supply the other Commissioners with it for future use if necessary. The application needs to be in by the end of next week. Joran has filled out much of the application and Commissioner Nathan Young will fill out as much as he can tomorrow but noted the financial section regarding assets may be difficult. Commissioner Bill Murphy supplied Commissioner Natha Young with the Precinct assets which are currently reported. Rural Development distributes both grants and loans and the application is being submitted at four million. The Precinct is not required to accept a loan given by the Rural Development. Commissioner Nathan Young noted that Jordan is a designated user of the account who is allowed to fill out the application, i.e., data entry person, and Commissioner Nathan Young is listed as the application certification person. **Commissioner Bill Murphy made a motion to allow Commissioner Nathan Young to sign on behalf of the Precinct on the Rural Development Application. Seconded by Commissioner Frank Dineen. Passed Unanimously.**

11. LED Lighting: Commissioner Nathan Young reported the led lighting is completed at the Corrosion Building and at the Precinct Office Building.
12. EIO Electrical Work January 14-17: Commissioner Nathan Young reported that while doing the lighting at the Corrosion Building he noticed the gas heater had a different unit and the current unit has the electrical further away from the old until. The old wires were hanging and improperly terminated. Commissioner Nathan Young further noted he took a photograph of the heater setup. Further, it was noticed that no electrical work had been done by EIO as of yet. Therefore, he reached out to Tori and asked the status of EIO. He also requested a quote to add in junction box and a local disconnect switch to the heater. In response, EIO was pushed back and currently are scheduled for the work January 14-17 and will do the junction box and local disconnect switch will be done with the currently scheduled work at no additional cost to the Precinct. EIO is in direct communication with Chad at Pennichuck.
13. Woody Hollow Core and Main: Commissioner Frank Dineen reported that he as been calling Core and Main every day for the last few days, and he is now dealing with Hale. The register for Woody Hollow has been ordered, although no dates are available, and it will be under warranty. Core and Main is unsure what is happening at Merrimack County. It is unknown if Merrimack County ordered a meter. Commissioner Nathan Young will send an email he previously sent to Merrimack County regarding the meter to Commissioner Frank Dineen. A brief discussion took place regarding the original contact person, metering ordering, and all relevant emails associated with this matter.

14. 151 Backflow (Cross Connect): Commissioner Bill Murphy reported New England Backflow will not be involved further regarding the 151 Backflow. It was noted that if the equipment is still on the premises the backflow still needs to be maintained according to DES. Commissioner Bill Murphy will draft a letter to be sent to the customer.
15. Water Complaints: A brief discussion took place regarding Facebook water complaints. It was noted that calcium and mineral deposits are in the water and will rise from boiling off water. It is not chemical or harmful.
16. Quarterly Project Update for Asset Management Grant: Commissioner Nathan Young reported he forwarded the Quarterly Project Update for Asset Management on to Underwood today and they submitted it.
17. Truss Shop Fire Usage: Commissioner Nathan Young reported he emailed Chief Tim Kennedy today and requested a water estimate for the Truss fire. The Chief responded and reported he will work on an estimate but anticipates it to be a large number. Once the estimate is received it will be added to the Precincts unaccounted for water.
18. LGW Permit: Commissioner Nathan Young reported the Large Ground Water Withdrawal Permit still needs to have the additional part which the State put on as a requirement. Commissioner Nathan Young spoke with Greg at Wright-Pierce today and he thinks it is not going to take him very long to complete. Further, Commissioner Nathan Young reported he received an email from DES on January 3<sup>rd</sup> requesting the last part of the permit being submitted. Greg has been in touch with DES verbally. Additionally, Greg will be attending the next regular meeting of the Precinct on January 29<sup>th</sup> to discuss what needs to be done on the last part of the permit along with discussing Well #4, future drilling, and his opinions about locations which should be looked at.
19. Houses Water Main Project: Commissioner Nathan Young reported that part of the Rural Development Application is asking the question of if the project will add additional services. On the back side of one of the streets there was talk about a possible development going in between the Queen Street Tank location and one of the side streets. Commissioner Bill Murphy reported it is a parcel of land behind 31 Queen Street and over to Chandler and Prospect. Commissioner Nathan Young questioned if the project goes through, and additional services were added. Is there an idea of the number of houses looking to be developed? Commissioner Bill Murphy last heard they were looking to place multifamily units, perhaps 12 to 14. A brief discussion took place regarding the land and the project. Commissioner

Nathan Young will complete the question by stating that there is a possibility of 12 services.

**Other Business:**

1. 49 Commercial Street: Commissioner Bill Murphy reported an agreement with 49 Commercial Street is still being worked on by the Precinct Attorney.

**Long-Term Projects:**

1. Well #4: Tabled
2. Detailed Invoices: Tabled
3. GIS: Tabled
4. Corrosion Building Generator: Tabled
5. Water Boundary, Ross Express: Tabled
6. 49 Commercial St. Agreement: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6: 27 pm. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on January 29, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on January 13, 2025.

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on January 29, 2025

\_\_\_\_\_ /s/ \_\_\_\_\_ on January 29, 2025

\_\_\_\_\_ /s/ \_\_\_\_\_ on January 29, 2025