

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of February 26, 2025, at 5:31 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of February 12, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. March 12th 6 p.m. Chandler Street Information Meeting: Commissioner Bill Murphy reported there was a public notice in the newspaper today and the meeting is going forward. The Commissioners noted that the annual meeting March 10, 2025, set up in the Precinct garage will be kept in place for the March 12, 2025, Chandler Street Information Meeting and will be broken down once the meeting is concluded.
2. Primex Report: Commissioner Bill Murphy reported he completed and submitted the property portion of the Primex Report and Cheryl Mitchell completed and submitted the payroll portion of it. The other part of the report, unemployment, is not necessary as the Precinct does not file those reports. Primex Report Completed.

3. Special Meeting to Ratify PBWP Boundary Move: Commissioner Bill Murphy noted the date for the Special Meeting to Ratify PBWP Boundary Move needs to be set. It should occur right after Concord's public hearing which takes place on March 10, 2025. Further, Commissioner Bill Murphy explained that according to RSA 39:4 and RSA 52:14, which are written exactly the same, a public notice needs to be posted within 1 week after posting the warrant. Both can be posted at the same time. The warrant needs to be posted and published in the Concord Monitor. The Commissioners agreed the Special Meeting to Ratify PBWP Boundary Move will be held on March 17, 2025, at 6:00 p.m. Cheryl Mitchell will produce the warrant and public notice. Commissioner Frank Dineen will post the special warrant to relocate the precinct boundary and the public hearing notice at the Town and Precinct.
4. 49 Commercial Street Right of Way Deed: Commissioner Bill Murphy reported the customer was given the Right of Way Deed to the customer who was going to have it notarized and sent back to the Precinct within a week or two. Commissioner Bill Murphy also reported the Right of Way gives a 12 foot Right of Way running up the customers property line on the customers side from the street to the customers back property line where the water main is. Commissioner Bill Murphy questioned if the property owner behind should be approached to widen the Right of Way from 12 feet to 24 feet as it will be a difficult spot to lay pipe and the property in question is currently undeveloped. The Commissioners agreed that the proposal/options discussion with the abutting property owner would be a good idea. It was also noted that the property involved is actually a setback area so the customer could not do anything with it anyway.
5. Lead Test Requests: Commissioner Nathan Young reported one individual was contacted and he has a test available to drop off to him/her. The second individual has a known in the Precinct system as plastic and polyethylene and is therefore all set, and no testing is necessary. Commissioner Bill Murphy reported there was another request from a customer on Crescent Avenue whom he contacted and left messages with along with sending an email. To date the customer has not responded.
6. Large Ground Water Perming (LGWP) Conservation Plan Agreement: Commissioner Nathan Young reported and presented, the signed LGWP agreement and Katyln at Wright-Pierce has already begun work. One part which needed to be, and was completed, is notifying any and all surrounding towns, who share an aquifer or runoff area with the Precinct that the Precinct is redoing their Well Head Protection Program, which does not include any changes in removal of water and does not affect that Town. The LGWP is now currently active.

7. Strategic Planning Grant: Commissioner Nathan Young presented the letter filled out for submission which he has signed by him. Commissioner Nathan Young presented the Certificate of Vote Authorization to Commissioner Bill Murphy for signature, which was signed by Commissioner Bill Murphy. It was noted that the letter, Grant Agreement, Certificate of Vote Authorization, and the Insurance Binder. Commissioner Bill Murphy will contact Primex to obtain the Certificate of Insurance to give to Commissioner Nathan Young in order to completely send in the paperwork portion for the Strategic Planning Grant.
8. Route 3 and 4 Work Meeting Seklect Board February 19, 2025: Commissioner Nathan Young reported that he and Commissioner Bill Murphy attended the meeting. The Commissioners expressed to DOT that the Precincts concern is regarding the water main and water pipes not being located under the roundabout. DOT did explain that they are trying to fix drainage and are planning on making the whole area pitched the same, and along the side they are trying to maintain more of Route 3's elevation and therefore they will be cutting into Route 4 and dropping the elevation down. All those things combined together the issue is that DOT's will be making it so that the water pipes are no longer located 6 feet down and will bring them up closer to the surface. It was made clear by DOT that anything the project effects regarding the Precinct will be covered by them. Anything not effected by DOT will be the responsibility of the Precinct. Therefore, the Precinct and DOT will be working together regarding water pipe location/issues. A discussion took place regarding potential issues and options regarding the Precinct piping during the Route 3 and Route 4 project.
9. Rural Development Application Requirements: Commissioner Nathan Young reported the RD Application Requirements will be addressed at the March 12, 2025 meeting, was published in the Concord Monitor, and the Precinct is working on filing out the informational blocks and any other information requests are being fulfilled.
10. Raymond Road Generator Repair: Commissioner Bill Murphy reported that the Raymond Road Generator Repair was started today and will check tomorrow morning to see if the repair is on schedule to be completed in the next few days.
11. Annual meeting Checklist: Commissioner Bill Murphy reported Lauren Hargrave, Precinct Clerk, will be doing the minutes and Lynn Colby will be doing the checklist at the Precinct's Annual Meeting on March 10, 2025.

12. Flushing Mary 12-16, 2025: Commissioner Nathan Young reported Pennichuck would like to flush between May 12th and 15th. All the Commissioners agreed to the dates. Pennichuck will put a mailer out to customers, and the dates will be placed on the Town of Boscawen and Precinct website. Commissioner Nathan Young will contact Pennichuck and let them know the dates are acceptable.

Long-Term Projects:

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Backflow: Tabled
5. Electric Bills for Net Metering: Tabled

Meeting Closed:

Motion to Close the Public Budget Hearing and the Regular Meeting by Commissioner Nathan Young. Seconded by Commissioner Frank Dineen. Passed Unanimously. The meeting was adjourned at 6:03 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Annual Meeting will be held at the Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on March 10, 2025, at 5:30 p.m.

The Next Regular Meeting will be held at the Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on March 12, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 12, 2025

Minutes approved by: _____/s/_____ on March 12, 2025

_____/s/_____ on March 12, 2025

_____/s/_____ on March 12, 2025