

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Frank Dineen, Commissioner
Ted Merrow, Commissioner
Nathan Young, Water Advisor
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of June 10, 2026, 5:33 p.m. by Nathan Young, Water Advisor.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Frank Dineen made a motion to approve the regular minutes of May 27, 2026. Seconded by Commissioner Ted Merrow. Passed Unanimously.

New Business:

1. USDA Budget/Contract Requirements: Nathan Young reported a meeting was held with USDA regarding the contract requirements. Rena, from New Hampshire and John Helgren from New York. There was no attorney present so the attorney will have to take a look at the agreed upon contract. They are viewing the project with the Town and the Precinct as a multi-municipal agreement. They have had a few over the last couple of years which have had multiple municipalities. The key takeaways are it is fine that the Town bid on the Precincts behalf for the entire project, with the Precinct signing off. However, because the Town is not required to be BABA compliant and the Precinct is, there will have to be a stipulation in the bids that go out is that the water main portion needs to be BABA. A brief discussion took place regarding the BABA requirement and the Town receiving SRF money. Nathan Young will reach out to them regarding a follow up question regarding this. An email went out this afternoon to Jeff Christensen to look over the contract for the Precinct. Once it is looked over it will be sent to the Town who will look over it, and then it will be sent to the USDA attorney to review. After overall approval it can be officially signed.

2. Water Main Break: Nathan Young reported he spoke with Reece who was going to text with further updates. The line which was hit was the 6" pipe which is AC pipe which does not register in a dig safe. Nathan Young will speak with Tori tomorrow regarding who is responsible for payment. A brief discussion took place regarding Dig Safe and identification of piping. The Commissioners reviewed the location on the ArcGIS. A brief discussion took place regarding giving Conner Bailey login information and teaching on the ArcGIS so in the future he has access to accessing water piping within the water system in case his workforce needs to dig. It was noted that if it was a homeowner or contractor the cost would lie with them. The Commissioners need to decide if they will require the Town to pay the full cost or split the cost with the town. It was further noted that it will be an expensive fix. A conversation took place regarding location.
3. FlexRead: Nathan Young reported the FlexRead, i.e. meter reader, annual subscription had an option to pay hourly if there were issues. Therefore, the Precinct opted to instead of paying \$4,000 annually that it would pay \$750 every time there is an issue. The AutoRead is going away so the FlexRead will have to be utilized as the AutoRead has gone up from \$4,700 to \$5,000, the hourly rates have been done away with, and a firmware upgrade has been added. The firmware upgrade cannot be purchased unless the contract is done yearly. They are also no longer supporting the AutoRead after 2028. Therefore the \$4,000 yearly now becomes a line item in order to read the meters. A specifications to know is that an android tablet allows you to have all the features. If a tablet has a cell phone card where you are paying a monthly fee the person in the office can see it as a tracking system. The person with the tablet does not need a cell plan to see real time data. A discussion took place regarding the Cloud. **Commissioner Frank Dineen made a motion to go to the FlexRead program. Seconded by Commissioner Ted Merrow. Passed Unanimously.** Nathan Young will contact Hal and start the process along with ordering the tablet.
4. Booster Generator: Nathan Young reported the Booster Station Generator needs a fuel priming pump and gaskets. A \$663.26 part in order to keep the Booster Station Generator up and running. **Commissioner Frank Dineen made a motion to have the Booster Generator fixed. Seconded by Commissioner Ted Merrow. Passed Unanimously.** Nathan Young reported it is believed a second round of funding is coming which the Precinct can put a bid in for.
5. Test Well Drilling Progress: Nathan Young reported he spoke with Hunter from Wright-Pierce today and produced a map of the Well sites for the Commissioners to review. The map shows the existing Wells, a Well which DES did not accept because it crossed over the road. Test 3, 1 & 5 did not produce how they wanted them to. They did not feel they produced enough to do a pump test on. 7 & 6

were okay but not as good as 4. 4 has been located and water quality testing has been sent out as well as by mid next week a pump test will be done on it to see the volume. If it does work it should be decent as it is out of the swamp and there is a good chance you can tie into the existing water main coming out of Well #2. The electrical may be able to be cut and tied into also. There is no current game plan if the pump results do not turn out good.

6. Commercial Street Abandoned Valve Removal: Tabled. Commissioner Frank Dineen will stop by tomorrow to see if it was utilized by Fire Protection.
7. Risk Resilience Assessment RRA & ERP: Nathan Young reported on top of the Emergency Response Plan (ERP) the Precinct is required, because it serves over 3200 people, to do a Risk Resistance Assessment (RRA) annually. There is until December to do the ERP and it is only till July 1st to do the RRA. They are both done and electronically signed, sent to the Clerk and to the Boscawen email.
8. LSL Digging Plan: Nathan Young reported he was looking at the map which the other Commissioners reviewed and it was noted that the southern part of the system is old so it seems logical to start at the southern part and work north.
9. LSL Grant: Nathan Young reported he reached out today for an update and did not hear back.
10. Jeff Christensen Review for Christopher Knight ROW: Nathan Young reported Jeff said the original easement deed was pretty thin and lacking a lot of important aspects. He put together a much more robust easement, there are some blanks, and some details may want to be revised as the area needed for maintenance, a place for the homeowner association declaration, and other government documents which he could not locate at the Registry of Deeds. A brief discussion took place regarding easement documents. Nathan Young sent it to Chris and asked him to fill out as many of the blanks as he can because he will know much of the information that the Precinct does not. Once it is filled out the Precinct will review it and send it back to Jeff one more time for review. Hopefully, it can be a document which can be signed at the next regular Precinct meeting. A brief discussion took place regarding cost savings. Nathan Young also reported that there was an email regarding Queen and Chandler ROW and it was noted that loops are preferred but not required. If there is fire protection because it is a 6-inch line and because of pressures if the hydraulic diagram shows a loop needs to be done then it is on the contractor. There was a question regarding future ownership is they are talking about needing a booster pump, which means booster station, which means upkeep over time. Projected costs need to be looked at. A discussion took place regarding Wright-Pierce doing a study, etc.

Long-term Projects:

1. LGWP Well Height: Tabled
2. USDA Loan Letter/LOC: Tabled
3. Cross Connect Concord: Tabled
4. Disconnects: Tabled
5. Backflows: Tabled
6. Well #4: Tabled
7. Corrosion Building Generator: Tabled
8. Commercial Street Right of Way: Tabled
9. Leak Detection July 21st, 2026: Tabled

Meeting Closed

Motion to Close the Meeting by Commissioner Ted Merrow. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 6:22 p.m. by Commissioner Bill Murphy, Chair.

Next Meetings:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on June 24, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on June 13, 2026

Minutes approved by: _____ /s/ _____ on June 24, 2026

_____ /s/ _____ on June 24, 2026

_____ /s/ _____ on June 24, 2026