

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Frank Dineen, Commissioner
Ted Merrow, Commissioner
Nathan Young, Water Advisor
Cheryl Mitchell, Administrative Consultant
Seth & Matt, Overwatch

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of July 8, 2026, 5:33 p.m. by Commissioner Bill Murphy, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Ted Merrow made a motion to approve the regular minutes of June 24, 2026. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Overwatch Email Setup/PBWP Email Calendar/Email Transfers: Nathan Young reported the emails are all set up and he has been using the email which has been working nicely. Everyone will need to download authenticator applications and Microsoft application. Seth explained that Matt is trying to pull up additional software and they will start with resetting Nathan Youngs tablet and adding the account. Because all email addressed that stay with the Precinct and will be set up so if anyone leaves it will be as easy as the administrator changing the name from one name to a replacement with all the emails and paths staying the same. The next person will be able to review all the email history from prior to their working as a Precinct member. Using the Calander attached to the email address will also be placed as a yearly/monthly/etc. reminders. Commissioner.org is the general email which everyone has access to and Nathan Young will upload all his information which has been previously saved. He can take things from the inbox to put into folders so things in the inbox are only things which need to be delt with and things in folders have been previously delt with but are still available for the

future. A brief discussion took place regarding filing emails on the general PBWP address. Matt set up temporary passwords so they can be reset after.

2. Knight Brothers ROW/Easement: Commissioner Bill Muirphy reported it is signed and has been returned notarized so it just needs to be recorded.
3. Eagle Perch: Nathan Young reminded the Commissioners that what was received for Raymond Road needs to be received for Eagle Perch. Commissioner Bill Murphy reported he will reuse it with Berkley's project information. The question remains whether the PBWP will be taken over and if there is a fee attached or if Berkley is planning on keeping it in a homeowners association. It was noted that there is a fee for the hydrants already. A cost per mile x .3 may be something to consider and review of the fee schedule is needed. A brief discussion took place regarding the Town taking over the Road and the PBWP taking over the water system. There should be a fee per mile for taking over a private system but there is currently not one on the rate schedule. Is the PBWP allowed to charge anything that is not already on the rate schedule would be a question for the PBWP attorney. A discussion took place regarding private hydrants and other rates on the rate schedule. A further discussion took place regarding private system versus PBWP system owner.
4. 7-9 Tremont Street Lien Releases: Commissioner Bill Muprhy reported all the lien have been paid and the Precinct has received the lien releases which he will sign and have Cheryl Mitchell notarize. ***Commissioner Ted Merrow made a motion to release the lien. Seconded by Commissioner Frank Dineen. Passed Unanimously.***
5. Primex Return of Surplus Options: Commissioner Bill Murphy reported that Primex would like to know if the Precinct would like a check or would like a credit. Cheryl Mitchell reported normally it is just credited. It will be a credit.
6. 26 Crescent Street Repair: Commissioner Bill Murphy reported 26 Crescent Street was repaired the other day. Dan Gelinis put in a curb stop with a piece of pipe and a photograph was taken. It was noted it is all ¾ inch copper so it can come off of the Lead Service Line list.
7. Minutes for Sean Skabo: Commissioner Bill Murphy reported he sent an email to Sean Skabo explaining that all the annual meeting minutes for the Precinct were online. He has not heard back from him so it appears he is all set.
8. USDA Sean/Precinct Questions, No Response: Commissioner Bill Murphy reported the USDA sent the commitment letter and on the letter is the name of the contact in Concord. He was forwarded Sean Skabo's question as he had a

question on how it transfers from the construction loan to the finished loan. Commissioner Bill Murphy also reported he had a question and emailed the contact with no response being received. Nathan Young stated that if Commissioner Bill Murphy forwards both questions to him he can send them to Brenda and Marina while stating that they were sent to the contact in Concord and nothing was received back. Also stating that answers are needed. Commissioner Bill Muphy will forward the two emails to Nathan Young to put together and send to Brenda and Marina.

9. Chandler Street Contract/ArcGIS: Commissioner Bill Murphy questioned if the Precinct is comfortable with having the Town be the agent for the Precinct. No answer was ever received from the Precinct Attorney. Nathan Young will reach out to the attorney and explain that the Precinct is hoping to keep it as separate as possible from the Town and see if he can get started on looking at things. Nathan Young reported the ArcGIS is the same project and the tank documentation was sent along with the satellite picture from the ArcGIS, a document showing the Wright-Pierce document which showed additional piping that the ArcGIS did not and he sent the 1915 and 1974 engineering reports for the tanks. He received a response back from Wright-Pierce individual working on it and it will take approximately two weeks before he/she can get to it. Chris looked at it and confirmed it does not match and it will be corrected. Nathan Young also noted if anyone has written down credentials are the login is the same in the ArcGIS but it has been changed to the current email address for login: Boscawenwater. Nathan will check on other tanks for the ArcGIS to be corrected as well by Wrigt-Pierce. The Commissioners reviewed the sign in for the ArcGIS.
10. Water Main Break \$: Nathan Young reported the main is five feet deep. The question is why they were digging 5 feet deep for a culvert. Commissioner Bill Muprhy noted that he believes they were trying to pull the culvert out and snagged on the end of culvert and somehow they were on top of the main and the main had been damaged prior and it ended up pulling it out. When a bill is received it should be sent to the Town as it was five feet deep.
11. PLC/HMI Height: Nathan Young reported he went around Town to the corrosion building, booster station, well house, Fairbanks, Merrimack, and Queen Street. Also, down into the pit for the altitude valve. There are control units both local interfaces. The HMI where you can select things and the PLC the computer brains behind it at all the locations. He downloaded all the programs and saved them in case a unit is lost, a new one can be placed and a new one can be put in and uploaded. The only thing is the PLC's have three different modes. A program mode which is programing but the pumps are not running if you are in that mode. A remote mode which means you can get into it and make program changes while it

is running. A run mode which means it will run its program but you are not allowed to make changes and you have to physically be there to make changes. For security purposes he put all of them to Run. He saw at Queen Street Tank the local display unit on the unit itself is dead. You have to use it currently in remote and he does not know if it is a sign that the entire thing is going or not. He will get a quote from EIII for swapping the unit out with a new one, and the current one can be kept as a backup. Everything else was in good shape and there are initial backups for everything.

12. LGWP Well Height: Nathan Young reported things are better and the Precinct is going in the right direction. Chuck fixed Well height one which was broken. When Nathan Young was doing the backup sight he put Well height one on the overview in the corrosion building so you can now see both Well heights from the first page. It is now reporting and it was made so the modem unit is sending both Well #1 and Well #3 data to Pennichuck. It is still not good enough information for the Large Ground Water. Right now, the measurements are done from the bottom up and the State requirements are complete opposite in measuring from the sensor down. Also, the report is not going to be able to be produced with the amount of data being received. Chuck needs to have what is currently being received and put it into a calculation for PLC to do the math and reverse the number that the State wants to see along with a time for the information to be sent to Pennichuck once every hour. A brief discussion took place regarding the Well heights.
13. Overdue Balances and Meeting with Pennichuck: Sarah Diggins from Pennichuck will be meeting with the Commissioners on July 29th regarding overdue balances.
14. Leak Detection July 21, 2026: Nathan Young reported the Leak Detection will still be happening July 21st prior to the next meeting.
15. Test Well Drilling Progress: Nathan Young reported the report will be coming soon regarding the test Well drilling. There was a water quality test done from the lab and they tested for everything. There is nothing bad which immediately stands out. Tori provided other Well test site lab tests and he passed them on to Katlyn. It is a 14/15-page document from the lab pertaining to testing. It sounds as if the Well could be good up to 290 gallons per minute which is 90 gallons a minute higher than any of the current Wells. It also states that it is probably at a safe range of the 200 gallons per minute. A brief discussion took place regarding the proposed Well. Commissioner Bill Murphy noted there was another test well between 2 and 1 but it was further out in the field. Nathan Young believes it is a test drill for drawing downs. The only one where the pipe was left in the ground was in the other field. A discussion took place regarding the test Well digging and the running of specific Wells together.

16. LLSL Digging Plan: Commissioner Bill Murphy spoke with Gelinas about the digging plan a bit and trying to get a bit of a strategic planning going. There are parts of Town where you could go without spreading them out. Some on Queen Street, some on Upper Queen, some on Daniel Webster Highway where you could do a half dozen in a row. There are a bunch on Kiing Street but they are going to be difficult. Nathan Young noted there is \$60,000 to start the project tomorrow. If he would like to start digging the easier ones next week it would be good. Nathan Young also noted that perhaps printing up a flyer and placing it in neighboring home doors might be useful. He will write something this week and have Commissioner Bill Murphy sign them and then print out a bunch out to place a week prior to digging. Commissioner Frank Dineen questioned what will be acceptable for the State to accept. Nathan Young will order a white board with an Address with a photograph on the tablet. Also, a hand written note taken will be good in case the photograph gets deleted. The State will take a knowledgeable persons account but a photograph will be a secondary source of proof. Commissioner Bill Murphy noted there is also going to be some sort of availability of a VAC truck in areas.
17. HMP Status/Progress: Nathan Young asked if there is anything in the Hazard Mitigation Plan which needed discussion. Commissioner Ted Merrow questioned if the Commissioners are the Board. The Board is the public participation from everyone, the Precinct, the Town, the Nursing Home, etc., whoever shows up for the meetings. Commissioner Bill Murphy noted that there are only a couple of Towns who have done this that are successful. Nathan Young's understanding is there only has a few done and does not come up very often. But the ones which have been done have been successful. Commissioner Bill Murphy questioned if there is anything from FEMA which guarantees if this is completed that they will pay. Nathan Young and Chief Killary signed the extraordinary circumstances letter that was sent to FEMA and they should within 2 weeks look at it and answer under the extraordinary circumstances the process will continue while it is being done and at that point in time the review will be done and said if the grant is being approved. The Precinct has up to a year for when FEMA approved for the money in order to get it done. The estimate to get it done is \$5600. If there is nothing wrong with the draft they can make it into a final question. The Commissioners saw nothing wrong with the draft. However, Commissioner Bill Murphy noted he would like absolute assurance that FEMA is going to say yes to the money. Nathan Young will reach out to the Homeland Security Representative as she submitted on the Precincts behalf to see if after the letter is that when the Precinct receives the official document which will state that it will receive the monies.

Cyber Security: Nathan Young reported during the Cyber Security Training Class introductions were done and one lady said she was from the county and her job was to organize and get people in touch with the right people. Which she did for him. He passed it along to the company who may do the Hazardous Mitigation Plan for the Precinct as the people identified by her would need to be invited. I.e. the nursing home people, corrections, development coordinator, and a facilities director. Corey from Primex needs to do all Cyber Security Policies for the Emergency Plan which the State requires. He can apply things legally and correctly and Nathan Young will be dealing with him.

Long-term Projects:

1. Cross Connect Concord: Tabled
2. Backflows: Tabled
3. Well #4: Tabled
4. Commercial Street Right of Way: Tabled
5. Capacity Study: Tabled
6. FlexRead/Tablet, Contracts: Tabled

Meeting Closed

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 7:44 p.m. by Commissioner Bill Murphy, Chair.

Next Meetings:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on July 29, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on July 19, 2026

Minutes approved by: _____/s/_____ on July 29, 2026

_____/s/_____ on July 29, 2026

_____/s/_____ on July 29, 2026