

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Ted Merrow, Commissioner
Lauren Hargrave, Clerk
Nathan Young, Water Advisor
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of August 12, 2026, 5:37 p.m. by Commissioner Bill Murphy, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Ted Merrow made a motion to approve the regular minutes of July 29, 2026. Seconded by Commissioner Bill Murphy. Passed Unanimously.

New Business:

1. Closing Date for FSB: Commissioner Bill Murphy reported the Commissioners need to choose a date for the FSB closing. It should be sometime in September. Whatever date which is chosen they will need some time to go past the banks attorney. If it is done sometime mid-to-late afternoon everyone will be available. Commissioner Bill Murphy will figure out a good day in September. Nathan Young reported Rena said she would send the next steps but he has not received it so he emailed her yesterday as a reminder.
2. Cyber Policies August 12th 2p.m.: Nathan Young reported he met with Corey Casey from Primex today at 2 p.m. and went through things for 2 hours. Corey showed Nathan Young that there is a 14-page boiler plate, filling in the blank, step by step, for cyber security policies and responses. They also went over what the Precinct has and it was noted the Precinct is at low risk. Corey will complete the bulk with Nathan Young adding in the parts which he needs to complete. Then it will be sent back and everything will be good from that point on. There was a decision to somewhat integrate it with the Precincts Emergency Response Plan. All the applicable pages from the Emergency Response Plan will be put into the

cyber security to make it more readably available and you do not have to search for it as it is all in one place. One thing which will need to be added is a note on the top which is a Confidential Document due to RSA 91:5a. It was noted the Emergency Response Plan and the Cyber Security Plan should not be released to the public and it should be saved but not anywhere where it can be accessed by the public. A description of what is contained within the document took place. It was noted that Primex has a zero deductible for anything cyber.

3. Cyber Security Report, Teams 20th 10:30 a.m.: Nathan Young reported overwatch received enough information from Commissioner Bill Murphy that they did not need to reschedule with Chuck and him. On the 20th at 10:30 am it is a teams meeting to go over the report from overwatch having to do with the physical cyber security, i.e. networking cyber security, suggestions for consideration.
4. Well #1: Nathan Young reported the local Well height reads from the total height of the water in the Well and will never go below 13 feet as the probe is 13 feet from the bottom of the tank. It has been changed so the number going to Pennichuck is measured from the top of the case down to get the Precinct correct for the LGWP and then the shut off height to protect the pump along with a 10-minute shutdown time before it is allowed to turn back on. Those are adjustable so is a tank probe was lost it can be forced to run. A discussion took place regarding the Well height and Well flow.
5. Senses/Spectrum Licensing Bill?: Cheryl Mitchell reported she has not received a bill yet. Nathan Young reported they did get all the filled-out paperwork and there was confirmation of receipt.
6. LSLI Update: Commissioner Bill Murphy reported he continues to make progress and has been working on it and decreasing the numbers. He reported he has been reviewing the old tie cards which a lot have the type of material where the new one may say unknown. He noted that there is some difficulty in the way the locations are written and having to go through old deeds.
7. Barn Store Account: Commissioner Bill Murphy reported the Precinct received another bill from the Barn Store which he passed on the DPW. It was questioned whether the Precinct needs an account or not because it now has the credit card in case something is needed. Commissioner Bill Murphy will contact them to close the account.
8. Balances, Any Edits: Commissioner Bill Murphy reported the Precinct will write off the balances. Nathan Young will respond to Sarah Diggins.

9. 6 Forest Lane Lawn Repair from February Leak: Commissioner Ted Merrows reported he has the grass seed. Commissioner Bill Murphy spoke with Tom Berkley who has screen loam down on Eagle Perch which can be purchased you would just need to call first so he can contact the neighbor who is monitoring the material being stolen. It should only need 5 or 6, 5-gallon buckets to complete the project. There also needs to be some straw to put on it.
- 10.23 Forest Lane Hydrant: Commissioner Bill Murphy reported Gelinas will take care of this and he will speak to him tomorrow regarding when it is planned to be completed.
- 11.7 Park Street, 25 Eel Street, 103 Water Street Curb Box Replacement: Commissioner Bill Murphy reported Gelinas will take care of this and he will speak to him tomorrow regarding when it is planned to be completed. 103 Water Street will help as the water line will be able to be viewed.
- 12.33 Eel Street Hydrant Repair \$1047.00: Commissioner Bill Murphy reported Pennichuck will go ahead with the repair.
13. LSLI Digging Update: Commissioner Bill Murphy reported that until it is known what the list is it is difficult to say when digging will occur. A lot are being crossed off via the old tie cards. It continues to be a work in progress.
14. Contract Review Jeff Christensen: Nathan Young reported he spoke with Jeff Christensen and Dan Rochette to work through what everyone was thinking. Jeff will come up with a small document which says the sections and what should be changed. That will be submitted to the Town and ask if there are any issues. If not then in approximately 2 to 3 weeks Jeff will continue to work on it. Nathan Young did note he spoke with Jeff regarding a few line items. The Town may have an issue regarding the 2 Commissioners signatures in order to have a change done as it may hold off progress a little bit. A brief discussion took place regarding potential changes.
15. Eagle Perch: Commissioner Bill Murphy still needs to speak with Eagle Perch regarding an easement.
16. Cyber Security Training: Nathan Young spoke with Emily from DES and there will be team meetings. She asked if there are any dates/times for scheduling which are better than others. Commissioner Ted Merrow noted Fridays are not good and he will be gone from the 29th to the 5th of September. Cheryl Mitchell can not do the 21st or the 24th.

17. Knight Brothers ROW/Easement: Nathan Young reported the Knight Brothers Right of Way Agreement will be sent to him tomorrow. Commissioner Bill Murphy noted it has been recorded. Commissioner Bill Murphy also noted an email was received regarding the flushing hydrant which is at ground level which can have a 2.5-inch fire hose to it and operate it from the top. The question is if there are any special specifications. The only thing is it needs to be a dry stem setup so it does not freeze.
18. Chandler Street/ArcGIS Update, Training Options: Nathan Young reported there is a second engineer who is the water engineer and he does not deal with waste water at all he only is dealing with the water system design. This is regarding the new development Chandler Street to Queen Street. There have been questions about valve height, hydrants, elevations, how much water comes through the altitude valve when it is open, etc. The questions will be charged towards the escrow. The GIS is vague/relative at the moment. When he opened a satellite image on the phone and did the satellite background on the GIS and they do not have the hydrant on the GIS where the hydrant is actually located. However, he noted it is easy to move items on the GIS and has done so. He can at some point and time move the locations on the GIS depending on how much time the Commissioners want him to put into it. It is not off in scale; it is just off in location. A brief discussion took place regarding going through hydrants and valves in the future. Nathan Young noted he may be able to speak with Chris and explain what needs to be as far as corrections and perhaps they can give the ArcGIS training for free. The training received on ArcGIS was not good and it would be one last thing that has to be paid for.
19. DW Generator: Commissioner Bill Murphy reported that PowerUp was there with him and he ran it and shut it off multiple times. He was having a hard time replicating the fault. He is going to put in another pressure switch. Nathan Young explained PowerUp is saying the Pressure sender is \$160, plus \$40 shipping, plus travel time and standard labor for a total of \$740. Commissioner Bill Murphy noted it could be a grounding issue and not a pressure switch issue. Perhaps cleaning the current one and making sure there is no Teflon tape. Commissioner Bill Murphy noted it would not be a difficult thing to do. He also noted that the wire that goes to it somewhere back in the harness is spliced. The splice should be easy to get at. When they put the new switch in they didn't take out the old switch. Nathan Young and Commissioner Bill Murphy will look at it and hold off on PowerUp performing the work. Nathan Young noted he spoke with Mark regarding generator rental and it sounds like it will be upwards of \$2000 a month to rent a unit. Additionally, nothing has been heard back from FEMA. Commissioner Bill Murphy was wondering in case of an emergency if there is a way to unhook the lines at the generator and

put a quick disconnect of some sort. Nathan Young will look into finding the wiring diagram. A discussion took place regarding replacement of the generator.

Long-term Projects:

1. Cross Connect Concord: Tabled
2. Backflows: Tabled
3. Commercial Street Right of Way: Tabled
4. Knowlton Road Project:
5. Eagle Perch Easement:
6. Capacity Study: Tabled

Meeting Closed

Motion to Close the Meeting by Commissioner Ted Merrow. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:49 p.m. by Commissioner Bill Murphy, Chair.

Next Meetings:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on August 26, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on August 14, 2026

Minutes approved by: _____/s/_____ on August 26, 2026

_____/s/_____ on August 26, 2026

_____/s/_____ on August 26, 2026